

Minutes of the Health & Human Services Committee

Thursday, June 15, 2006

Chair Behrend called the meeting to order at 1:02 p.m.

Present: Supervisors Jim Behrend (Chair), Jim Jeskewitz, Tom Schellinger, Rodell Singert, Andy Kallin, and Sandy Wolff. Kallin left the meeting 3:15 p.m. **Absent:** Rob Hutton.

Also Present: Chief of Staff Lee Esler, Health & Human Services Director Peter Schuler, Health & Human Services Deputy Director Don Maurer, Clinical Services Manager Mike DeMares, Clinical Director Tom Wilson, Mental Health Center Administrator Michele Cusatis, AODA Supervisor Bill Graham, Chief Psychiatrist James Rutherford, Senior Financial Analyst Clara Daniels, Financial Analyst Josh Fudge, Public Health Manager Nancy Healy-Haney, Public Health Supervisor Irene Ridgeman, Long Term Care Manager Jack Bodien, and Principal Systems Analyst Ann Christman. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of 6-1-06

MOTION: Singert moved, second by Wolff to approve the minutes of June 1st. Motion carried 6-0.

Chair's Executive Committee Report of 6-5-06

Behrend said the items discussed at the last Executive Committee meeting were basically covered at the County Board meeting.

Schedule Next Meeting Dates

July 13th.

Educational Overview of the Clinical Services Division of the Health & Human Services Department

DeMares and staff were present to give an overview of the Clinical Services Division. Staff distributed a general outline of the division including their mission statement, total 2006 division budget (\$16,024,426), and number of employees (97.80 FTE's).

The Mental Health/AODA Outpatient Clinic is a state certified treatment facility located in the Human Services Center. The clinic provides Waukesha County residents of all ages services for those who are suffering from emotional disturbance, behavior difficulties, and severe and persistent mental illness. Services include psychological evaluations, psychotherapy, medication management, case monitoring, emergency mental health services, mobile crisis intervention, and the Children's Mental Health Outreach Service. In 2005, the clinic served more than 4,300 clients.

The Alcohol and Other Drug Abuse (AODA) component of the department provides outpatient clinical and contracted AODA services to Waukesha County citizens and their families. Services include assessment and referral, the Intoxicated Driver Safety Plan, outpatient AODA treatment, AODA relapse prevention, Waukesha County Jail Transition, etc. Contracted and utilized AODA services include inpatient treatment, intensive outpatient treatment, halfway houses, the

Anchorage Adolescent Program, medical and non-medical detoxification, AODA children's programs, drug testing, Huber Jail program supervision, self help groups, etc. In excess of 1,500 clients were served in 2005.

The Waukesha County Community Support Program provides strength-based treatment, rehabilitation, outreach, and support services to individuals with severe and persistent mental illness. Program goals include reducing the incidence of inpatient stays, facilitating growth and independence and improving quality of life in the community while promoting the principles of recovery. Other services offered include psychiatric services, medication management, housing/skills for independent living, employment related services, money management, social/recreation services, crisis intervention, family conferences, etc. In excess of 1,500 clients were served in 2005. Currently, there are 165 clients enrolled in the program with 22 on the waiting list.

The Day Treatment and Residential Services Unit provides three primary programs to residents of Waukesha County. Day Treatment which is operated at the County's Mental Health Center, Comprehensive Community Services which is a state-certified rehabilitation programs for individuals with mental or substance abuse disorders, and Residential Care Services (includes group homes) for individuals with severe and persistent mental illness. There are currently 179 clients enrolled in this program including 93 who are residents of a purchased residential program.

Inpatient Services operates a 28-bed adult psychiatric hospital which provides assessment, intervention, diagnosis, and treatment for individuals with acute and chronic mental illness requiring brief intervention or other acute psychiatric services. The primary reason for admissions to the hospital is due to danger to themselves or others.

Educational Overview of the Public Health Division of the Health & Human Services Department

Healy-Haney and staff were present to give an overview of the Public Health Division as outlined in their handouts including the statutes that govern the division and copies of their PowerPoint presentation.

The Chronic Disease Prevention and Control Unit provides care and assessments for medically compromised adults with crisis health problems including chronic illness, deteriorating health, mobility issues, inability to perform daily living activities, and persons physically and mentally stressed by caretaking responsibilities.

The Child and Maternal Health Unit includes the High Risk Child and Premature Infants Health Program for low income families. Services include physical health exams, screening for normal growth and development, parenting and child care education, and case management. The Childhood Lead Poisoning Prevention Program provides lead screening for children between 1 and 6 years of age residing in Waukesha County. Children with lead poison are followed up with an assessment, evaluation, education, and recommendations for care. The Women, Infant and Children (WIC) Program is also for low-income families. It is federally funded and provides food vouchers, nutrition education, breastfeeding support, and referrals to other services as needed. The High Risk Prenatal Program, for low-income high-risk pregnant women, provides health assessment, education about pregnancy/birth/newborn, referrals to community resources,

assistance with quitting drugs and alcohol, and resources to pay for health care. The High Risk Family Health Clinic, for low-income families, provides physical health exams, growth and developmental assessment, nutrition assessment, health education, blood pressure monitoring, cholesterol and glucose screening, etc.

The Communicable Disease Control Program includes the Communicable Disease Services Unit. Public Health maintains a countywide disease database. Services include communicable disease surveillance and trends, disease tracking incidence and occurrence, disease investigation, and disease control isolation/quarantine measures and containment. Flu Clinics are held in October and November. Vaccine is offered for a fee or Medicare is billed. Sexually Transmitted Infections (STI) and HIV Clinics, Childhood and Adult Immunization Clinics, and International Travel Immunization Clinics are also available. These are offered either to low-income families whereby Medicaid is billed, or fees are charged. The Nurse Call Center – Information and Referral Services Unit provides health information and referrals as well as selective walk-in clinic health services to County residents.

Educational Overview of the Long Term Care Division of the Health & Human Services Department

Bodien was present to give an overview of the Long Term Care Division which consists of three areas: Adult Protective Services/Community Care, Adult Mental Disabilities Services, and Community Integration/Community Options Services. The division is made up of 45.5 FTE staff and they contract with Lutheran Social Services and Sacred Heart for 13 additional case managers. These individuals serve approximately 2,000 clients annually.

Bodien said this division serves children and adults with developmental disabilities. This includes mental retardation, epilepsy, autism, traumatic brain injury, etc. The division serves the frail elderly, i.e., those 65 years of age or older, Medicaid eligible, and require a nursing home level of care. The division also serves people with physical disabilities who are 18 years of age or older, have a severe physical disability, are Medicaid eligible, and also require a nursing home level of care. These could include individuals with spinal cord injury, later stages of Multiple Sclerosis, etc. The division is also a safety net for other vulnerable adults who have a borderline level of intelligence including those with dementia. Services provided include case management, psychological services, treatment plans, crisis plans, behavior modification, elder abuse investigations, and court related services (physical placements in the least restrictive setting).

Bodien said about \$30 million in services is purchased annually for those 2,000 clients. This includes residential, vocational, and day services; transportation; home delivered meals; supportive home care; etc. They also coordinate Title 19 card services for their clients and includes physical therapy, occupational therapy, speech therapy, home health, personal care, etc. The division contacts with more than 100 providers to provide these services and they purchase nearly \$2 million worth of services from non-provider agencies such as neighbors, friends, and family members (e.g., grass cutting) to keep individuals in their home, the least costly option.

This division accounts for 57% of all revenue coming into the Health & Human Services Department and it accounts for 44% of all expenses. Of the \$37.5 million in revenues, 7% is tax levy and 93% is state and federal funding. The majority of the people they serve in Long Term Care are on Medicaid. They serve all age groups that are eligible for services and the duration of

service can be life-long. The division does have extensive waiting lists and many default to nursing homes because the wait is that long.

Educational Overview of the Information Systems Section of the Administrative Services Division of the Health & Human Services Department

Christman gave an overview of the Information Systems Section and she distributed information on responsibilities and functions. The primary responsibility of the Records Management Unit is to maintain, store, distribute, release, and retain records including medical records. They are required to adhere to federal and state laws, regulations and rules with respect to the records. The Word Processing/Mail/ Supplies/Reception Unit is responsible for non-medical transcription, mail sorting and routing, supply ordering and distribution, large copy runs, first floor reception, Juvenile Court Intake clerical support, and departmental policy/procedure maintenance. The Computer Services Unit is responsible for end-user support for department-specific computer applications, computer training, data and code maintenance and quality monitoring, data import/export, report development, system administration of department-specific computer applications, system security access, liaisons to the State for State provided systems, departmental Internet/Intranet development, and liaison to the County's Information Technology Division in the Department of Administration.

Kallin left the meeting 3:15 p.m.

Future Agenda Items

Overview of Federal HIPAA Regulations (Kallin)

MOTION: Jeskewitz moved, second by Wolff to adjourn at 3:20 p.m. Motion carried 5-0.

Respectfully submitted,

Approved on: _____

James Jeskewitz
Secretary